

CYCLE 5 -16 JANUARY 2018 COMMITTEE STATISTICS
The Tracker Shows the Reports Which are Expected to be Submitted to Future Committee Meetings

Report Title	Committee date	Report author	Head of Service	Purpose of Report	Explanation if delayed or withdrawn
Housing Revenue Account Business Plan 2017-2047	16/01/2018	Helen Sherrit	Bernadette Marjoram	At its meeting of 22 February 2017, Council resolved amongst other things to instruct the Interim Director of Communities, Housing and Infrastructure to undertake a full strategic review of service delivery in relation to the Housing Revenue Account and report back to the Communities, Housing and Infrastructure Committee on 8 November 2017.	12/12 email from D McG The final report depends up on the completion of the Asset Management Plan. I have received confirmation from Ian Perry this morning that this work will not be complete until March 2018. As this is after the budget process has concluded, it is sensible to wait until both are complete and then we will be clear from the budget process what the budget available is directed to be spent on; and this will bring the planning process up to date.
CHI Financial Performance Quarter 2 2017/18	16/01/2018	Helen Sherrit	Bernadette Marjoram	To provide the full year forecast position of Communities, Housing & Infrastructure for the financial year 2017/18, including • General Fund, Trading Services and Housing Revenue Account (HRA) revenue and capital accounts	
Air Quality Action Plan	16/01/2018	Aileen Brodie	Derek McGowan	CHI Business Statement Updated 30.06.17	Annual report - Service Update provided in November 2017
Aberdeen City Local Housing Strategy 2018-2023 Progress Update and Homelessness Strategy	16/01/2018	Alana Nabulsi/Mel Booth	Derek McGowan	The purpose of this report is to further outline the principles of a sustainable temporary accommodation strategy; present a Housing First action plan; and to seek approvals for immediate actions required in order to achieve strategic outcomes.	
Participation Requests	16/01/2018	Elsie Manners	Derek McGowan	To approve the delegation of powers to Heads of Service across the Council to make decisions regarding participation requests	
Operational and Governance Arrangements for a Regional collaborative approach to Trading Standards Service	16/01/2018	Graeme Paton	Derek McGowan	Development work in the background but no real progress on this since the August committee report - could be a Service Update	29/11/17 D McG confirms that this will be a Service Update
Responsible Dog Ownership	16/01/2018	Marion Elphinstone	Derek McGowan	CHI Business Statement Updated 30.06.17	

Facilitating Mixed and Balanced Communities	16/01/2018	David Dunne	Eric Owens	<p>This report is a result of a committee decision at the Council meeting on the 23rd of August 2017. At that meeting Council received a report on Houses in Multiple Occupation (HMO) Overprovision (HMO Overprovision Policy – Report on Public Consultation – CHI/17/113). At that meeting Council resolved to:-</p> <p>To approve the recommendations: and To instruct the Interim Director of Communities, Housing and Infrastructure in consultation with the Head of Legal and Democratic Services to work with the Convener of the Planning Development Management Committee and the Convener of the Licensing Committee to review the options available to facilitate mixed/balanced communities and report back to the Communities, Housing and Infrastructure Committee in January 2018.</p>	
Motion Cllr Boulton - Capacities of Junctions Associated with AWPR/B-T	16/01/2018	John Wilson	Eric Owens	Motions List 30.08.17	08/11 email from J Wilson The outcome of the scoping meeting would suggest that the test results from the ASAM14 test runs along with the subsequent testing in the Paramics traffic models for the AWPR/B-T Junctions, would suggest that the results will not be available until late February 2018
Developing an Energy Plan for Aberdeen	16/01/2018	Terri Vogt	Eric Owens	The purpose of this report is to set out proposals to develop an Energy Plan for the city of Aberdeen.	
European Funding Bids	16/01/2018	Terri Vogt	Eric Owens	This report seeks approval to progress with a funding application for a Horizon 2020 Smart Cities bid and to participate in another Horizon 2020 project led by the Hutton Institute as a consortium partner.	
Balnagask Motte- Regeneration Proposals	16/01/2018	Bill Watson	John Quinn	To seek approval from Committee for improvements to the access arrangements and environment around this Scheduled Monument	
Torry District Heating	16/01/2018	Bill Watson	John Quinn	Interim Report	21/11 Email from J Quinn this report has been deferred, Service Update received 22.12.17

Various Small Scale Traffic Management & Development Associated Proposals (Stage 3 - Public Advert)	16/01/2018	Graeme McKenzie	Mark Reilly	Following completion of the statutory consultation process, this report considers objections that have been lodged with respect to proposed Traffic Regulation Orders.	17/11 Email from V Ritson that this report will not be going in Jan due to other workload demands and a shortage of staff, we do not have the available resource to complete the consultation process at this time.
Various Small Scale Traffic Management & Development Associated Proposals (Stage 2 - Initial Statutory)	16/01/2018	Jack Penman	Mark Reilly	This report advises the Committee of significant objections received to the initial statutory consultation process undertaken following the report titled "Various small scale traffic management and development associated proposals (New works)" presented to a previous meeting of this Committee.	Withdrawn - The statutory consultation period for the above report has finished and there has been no objections received. Can this report please be removed from the upcoming cycle.
Various Small Scale Traffic Management & Development Associated Proposals (Stage 1 - New Works)	16/01/2018	James Watt	Mark Reilly	This report advises the Committee of the need for various small scale traffic management measures identified as necessary on road safety and/or traffic management grounds, and asks permission to progress the statutory procedure to establish Traffic Regulation Orders to bring these proposals into effect.	
Trade Waste Collection Charges Review 2018-21	16/01/2018	Kristine Hultman	Mark Reilly	To seek approval from committee for charges for the collection and disposal of trade waste for the period 2018-21.	10/11 email from M Reilly - Following discussions today with Richard Lundie-Sadd, please hold onto this report as the process for fees and charges is going to be through PwC.
Roads Asset Management Plan	16/01/2018	Mike Cheyne	Mark Reilly	Approval of proposed Asset spend patterns	23/11 M Cheyne confirms that this will be a Service Update
Roads performance Reports/Potholes	16/01/2018	Mike Cheyne	Mark Reilly	Service Update	15/08 Email from M Cheyne this will be a Service Update
Justicemill Lane, Langstane Place and Windmill Brae (EN03) Proposed night time pedestrianisation	16/01/2018	Ross Stevenson	Mark Reilly	To advise the Committee of the feedback received on the recent consultation for the proposed night time pedestrianisation of Justice Mill Lane, Langstane Place and Windmill Brae.	21/11 email from R Stevenson We have decided to extend the consultation period for this project to allow additional time for feedback from stakeholders, as a result we will not be able to make the report deadline and would now intend to report this issue to the March committee
H2 Strategy Update and HyTrEc2 Political Champion	08/11/2017	Wendy Devall	Richard Sweetnam	Aberdeen City Council is lead partner of the EU Interreg North Sea Region funded project HyTrEc 2 (Hydrogen Transport Economy). Each project partner is required to seek a political champion for the project.	29/09 Email from WD Delay this report until the January CHI Committee so that we can further analyse and update the strategy with external partners before going to committee.

Play Area Cap and Maintenance Programme	16/01/2018	Steven Shaw	Mark Reilly	To advise Committee of the progress of the 2017/18 Environmental Services programme of Play Area Refurbishment Works and provide an update on proposed works for 2018/19	21/11 email from S Shaw report will be April/May
Review and Proposed Amendments to the Driveway Regulations	16/01/2018	Vycki Ritson	Mark Reilly	To report on proposed revisions to the Driveway Regulations and Application form to reduce the stringency of driveway requirements where road safety will not be compromised and to make the application process easier for customers.	Consultation process delayed due other workload priorities within the Service. The report will be presented to the next Committee.
Motion Cllr Nicol - Report on Effectiveness of the Existing Measures of Road Safety in the Vicinity of Schools	16/01/2018	Vycki Ritson	Mark Reilly		09/11 email from V Ritson will be a Service Update 24/11 The NOM requests that existing measures are evaluated and alternative measures are recommended , and that extensive consultation is carried out with Parent Council and pupil bodies. The volume of research and consultation required has meant that a report could not be prepared for this coming committee. It is proposed to present a Service Update to the Committee on how this will be achieved with a report to Committee at a future date detailing the outcomes of the review, any proposed interventions and resource implications. Service update sent 21.12.17
Revision Property Level Flood Protection Grant Scheme	08/11/2017	Will Burnish	Mark Reilly	The purpose of this report is to seek Committee approval to amend the current grant support for a Property Level Flood Protection Scheme in relation to domestic properties. The scheme will reduce the number of properties vulnerable to internal flooding	Report went in November
Fleet Capital Spend	16/01/2018	Willie Whyte	Mark Reilly	The report asks members to approve the ongoing capital spend for the fleet replacement programme for the financial year 2018/19. It also seeks to inform and update the committee on the previous report on the status of the previous recommendations.	
Regional Skills Strategy and Action Plan	16/01/2018	Matt Lockley	Richard Sweetnam	This report introduces Skills Development Scotland (SDS) Regional Skills Strategy for the North East of Scotland to Committee and proposes specific areas that Aberdeen City Council will support	

Centre Masterplan Project EN10, Union Terrace Gardens - Transport Options	16/01/2018	Tara Gavan	Richard Sweetnam	The purpose is to report the preferred option for Union Terrace and associated Traffic Regulation Order recommendations.	03/11 email from C Baillie - We are still currently still progressing with the work to determine the recommended option, this report will be delayed until after Council mtg on 05/03/18. Update for Bus State sent.
Funded Community Projects	16/01/2018	Susan Thoms	Derek McGowan	This report seeks approval for expenditure in relation to the Funded Community Projects for 2018-19	01/12 email from S Thoms It doesn't need a decision until after the budget is set in February
Aberdeen City Region Hydrogen Strategy 2015-25 Update	16/01/2018	Andrew Win	Richard Sweetnam	The purpose of the report is to update members on the delivery of the Aberdeen City Region Hydrogen Strategy and recommend a series of actions to secure future economic benefits for the city	
CHI Performance Report	16/01/2018	Louise Fox	Bernadette Marjoram	To report on key performance measures across CH&I in relation to the LOIP and Strategic Business Plan	Service Update will be provided
Shaping Middlefield Triangle	16/01/2018	Kay Diak/Martin Smith	Derek McGowan	To make recommendations on the future development of the Middlefield Triangle site.	
Local Housing Strategy	16/01/2018	Mel Booth	Derek McGowan	To seek approval of the Local Housing Strategy	Information for this report will not be available until January and so the report will be presented to the March Committee. Information on homelessness and temporary accommodation is included within report CHI/17/290
Regional Quality Partnership for Public Transport	16/01/2018	Chris Cormack	Eric Owens	To approve the overarching voluntary Quality Partnership and commit the Council to the agreement	The report will be presented in March as officers could not meet accelerated deadlines for the January cycle. Partners continue to shape the Bus Alliance Board membership and identify preferred candidate for independent Chair; and scope the financial/legal implications of the agreement for the Council
AWPR Non-Motorised Users Off-Set Mitigation	16/01/2018	Karen Van Eeden	Eric Owens	To inform members of the changes to the AWPR non-motorised users off-set mitigation relating to core paths and to seek approval of the revised projects	
Bridge of Dee Additional River Crossing Capacity	16/01/2018	Ken Neil	Eric Owens	To advise members of the outcomes of the work carried out on the STAG Part 2 assessment to consider a new four lane bridge at the Bridge of Dee and recommendations on how the study should progress	

Fraserburgh, Peterhead and Ellon to Aberdeen Strategic Transport Study	16/01/2018	Ken Neil	Eric Owens	To advise members of the findings of work to develop the road and rail elements of the part 1 appraisal and considers appropriate option packages for taking forward a Part 2 appraisal	
External Transportation Links to Bay of Nigg - STAG Pre-Appraisal and STAG Part 1 Appraisal	16/01/2018	Ken Neil	Eric Owens	To seek approval of the submitted tender fee for the STAG Pre-Appraisal and Part 1 Appraisal for the Bay of Nigg Harbour Development	
Craigshaw Drive - Cycle Lanes	16/01/2018	Kevin Pert	Eric Owens	To advise members of an option appraisal being undertaken to inform cycle improvements on Craigshaw Drive and to seek approval to continue to develop a detailed design for further consideration	
Aberdeen Local Development Plan 2022 Development Plan Scheme 2018	16/01/2018	Sandra Omondi	Eric Owens	To present the first Development Plan Scheme for the third Aberdeen Local Development Plan.	
Roads and Transport Related Capital Budget Programme 2015-16	16/01/2018	Mike Cheyne	Mark Reilly	Approval of spend programme and locations	Allocation of capital budget for 2018-19 not yet confirmed, report will come to the next committee after the budget is approved in February
Environmental Procurement	16/01/2018	Steven Shaw	Mark Reilly	To seek approval to spend revenue and capital budget for the procurement of goods and services required for work programmes projects and operations	A previous report presented to Committee largely covers this area and the Service advise that there is nothing new which requires an additional report

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Report Title	Committee date	Report author	Head of Service	Purpose of Report	Explanation if delayed or withdrawn
Housing Revenue Account	01.04.18	Helen Sherritt	Derek McGowan	At its meeting of 22 February 2017, Council resolved	
Funded Community Projects	01.04.18	Susan Thoms	Derek McGowan	This report seeks approval for expenditure in relation to	
Regional Quality Partnership for Public Transport	01.04.18	Chris Cormack	Eric Owens	Business Statement 30.08.17 To approve the overarching voluntary Quality Partnership and commit the Council to the agreement.	
Re-routing Bus Services in Torry	01.04.18	Chris Cormack	Eric Owens	Business Statement 13.12.17	
Motion Cllr Boulton - Capacities of the junctions associated with the AWPR/B-T	01.04.18	John Wilson	Eric Owens	Business Statement 13.12.17	
Roads Hierarchy	01.04.18		Eric Owens	Business Statement 13.12.17	
Bus Lane Enforcement	01.04.18		Eric Owens	Business Statement 13.12.17	
Regional Quality Partnership for Public Transport	01.04.18	Chris Cormack	Mark Reilly	Business Statement 13.12.17	
Roads and Transport Related Capital Budget programme 2015-2016	01.04.18	Mike Cheyne	Mark Reilly	Approval of Spend Programme and locations	
Justicemill Lane, Langstane Place and Windmill Brae (EN03) Proposed night time pedestrianisation	01.04.18	Ross Stevenson	Mark Reilly	To advise the Committee of the feedback received on the recent consultation for the proposed night time pedestrianisation of Justice Mill Lane, Langstane Place and Windmill Brae.	
Play Area Refurbishment 2017-	01.04.18	Steven Shaw	Mark Reilly	Business Statement 13.12.17	
Motion Cllr Nicoll - Traffic Management Teams and City	01.04.18	Vycki Ritson	Mark Reilly	Business Statement 13.12.17	
Bus Gate Bedford Road	01.04.18		Mark Reilly	Business Statement 13.12.17	
Property Level Flood Protection	01.04.18	Will Burnish	Mark Reilly	Business Statement 13.12.17	
Safe Walking Routes to	01.04.18		Mark Reilly	Business Statement 13.12.17	
Various Small Scale Traffic	01.04.18		Mark Reilly	Following completion of the statutory consultation	

Various Small Scale Traffic Management & Development Associated Proposals (Stage 2 - Initial Statutory)	01.04.18		Mark Reilly	This report advises the Committee of significant objections received to the initial statutory consultation process undertaken following the report titled "Various small scale traffic management and development associated proposals (New works)" presented to a previous meeting of this Committee.	
Various Small Scale Traffic	01.04.18		Mark Reilly	This report advises the Committee of the need for	
Third Don Crossing	01.04.18		Mark Reilly/Eric	Business Statement 13.12.17	
Motion by Former Cllr Ironside - Businessess to make available toilet facilities to disabled people and older people	01.05.18		Derek McGowan	Business Statement 13.12.17	
Motion Cllr Yuill and Townson - Review of Community Facilities in Garthdee and feasibility of Council investing in Council Housing on Kaimhill Outdoor Sports Centre	01.05.18		John Quinn	Business Statement 13.12.17	
Motion Cllr Hutchinson - Lane between 42 and 44/48 King's Crescent - no attempt should be made to sell lane, barrier should be removed and possibility of lane beind adopted	01.05.18		John Quinn/Mark Reilly	Business Statement 13.12.17	
Motion Cllr Boulton and Delaney - Suitable Bus Laybys on the Hazlehead to Westhill Road	01.05.18		Mark Reilly	Business Statement 13.12.17	

Motion by Former Cllr Corall - develop a policy specifying the location of existing granite sett and lock block streets, which are to be maintained and what maintenance procedure whoudl be used	01.05.18		Mark Reilly	Business Statement 13.12.17	
City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy	01.05.18		Richard Sweetnam	Business Statement 13.12.17	
Europe Green Capital Awards	01.05.18		Richard Sweetnam	Business Statement 13.12.17	
Review of Free Bus Travel and Safe Routes to Lochside Academy	01.08.18	Chris Cormack	Eric Owens	Business Statement 13.12.17	
Management of Gaps in the Public Transport Network	01.08.18		Eric Owens	Business Statement 13.12.17	
Community Food Growing Spaces	01.08.18		Eric Owens	Business Statement 13.12.17	
Community Learning and Development - Strategic Plan	01.09.18		Derek McGowan	Business Statement 13.12.17	
	South College Street - Corridor Improvement - Business Case		Eric Owens		
North East of Scotland Road Casualty Reduction	01.11.18	Doug Richie	Mark Reilly	Business Statement 13.12.17	
South College Street/Queen Elizabeth Bridge Junction	01.04.18		Bernadette Marjoram	Business Statement 13.12.17	

Formal Joint Working Partnership of North Scotland Trading Standards Services	See notes		Derek McGowan	Business Statement 13.12.17	
Cycle Path for Ferryhill Children	See notes		Eric Owens	Business Statement 13.12.17	
Speeding on the Safe Routes to Lochside Academy			Education	Business Statement 13.12.17	
Developer Obligation Review			Eric Owens	Business Statement 13.12.17	
Motorcycles in Bus Lanes			Eric Owens	Business Statement 13.12.17	